



Infor ERP FACTS: Accounts Payable

**Accounts Payable
allows distributors to
improve the overall
efficiency and
accuracy of their
payables processes.**

Accounts Payable provides distributors with efficient management tools for their trade and non-trade payables as well as effective vendor management solutions. Accounts Payable allows distributors to streamline and organize their payment processes which directly results in a positive impact to their cash flow.

Document Creation

- Trade payables are automatically created by the PO programs and posted to AP, non-trade payables can be quickly entered and expensed through Document Entry
- The default terms code assigned to each vendor automatically calculates discount amounts and dates
- Create recurring documents for regular bills, even if they aren't the same amount every month
- Use vendor-specific GL Tables to rapidly assign which expense accounts are normally assigned to the vendor
- Assign each expense line to the optional job

Vendor Notes easily conveys vital information to employees:

- Unlimited Vendor Notes can be created in multiple categories, such as payment notes or general notes
- Urgent notes pop up in critical programs where communicating vital information is essential

